

**M.A. Procedures and Paperwork
(updated 03/16)**

Academic requirements for a non-thesis M.A. degree

- ✓ Successful completion of a minimum of 30 credits of coursework
 - Required courses: COMM 700; 3 credits Theory (e.g.. COMM 602, COMM 630, COMM 652); 3 credits Method (e.g.. COMM 600, COMM 711, COMM 714)
- ✓ Completion of two scholarly papers to be approved by the Advisory Committee
- ✓ Continuous enrollment (fall and spring semesters) until degree is awarded
- ✓ Maintain 3.0 GPA, a B or better (including B-) on required courses
- ✓ Good Standing/Satisfactory Progress.

Requirements for the two scholarly papers

- ✓ Must complete two single-authored scholarly papers
- ✓ Two Advisory Committee members who provide the final evaluations of the seminar papers must be granted a minimum of two weeks for final review of each scholarly paper.

DOCUMENT TIMELINE: M.A. NON-THESIS

When	Communication Dept. Forms (click here)	Graduate School Forms (click here)
Approximately 2nd week of final semester		➤ Application for Graduation
Approximately 6th week of final semester		➤ Approved Program for the Master of Arts
Approximately 14th week of final semester	➤ Seminar Paper Approval Form	➤ Certification of Master's Degree without Thesis

***For additional clarification refer to the [M.A. Handbook](#)